



REMADE IN ITALY® TECHNICAL REGULATIONS

REQUIREMENTS FOR THE RECOGNITION OF CONFORMITY ASSESSMENT BODIES AND THEIR ACCREDITATION FOR THE PURPOSES OF REMADE IN ITALY® CERTIFICATION

PRODUCT CERTIFICATION SCHEME UNDER ACCREDITATION

Document title	Requirements for the recognition of Conformity Assessment Bodies and their accreditation for the purposes of “ReMade in Italy®” certification
Issue	ReMade in Italy® Technical Secretariat
Check	Technical Scientific Committee Chairman
Approval	Assembly of ReMade in Italy® Association
Contact details	Associazione ReMade in Italy Via Timavo 34, 20124 Milan info@remadeinitaly.it www.remadeinitaly.it
Edition	Ver. 01 of 30 November 2012 Ver. 02 of 30 September 2013 Ver. 03 of 10 June 2015

Prohibition of reproduction

No part of this document protected by copyright may be reproduced or copied in any form (graphic, electronic or mechanical, including photocopying, recording) without the permission of the ReMade in Italy Association.

These Technical Regulations are the property of ReMade in Italy® Association, a legally recognised non-profit association founded in 2009 by CONAI (Italian Packaging Consortium), the Lombardy Region, the Chamber of Commerce of Milan, MonzaBrianza and Lodi, AMSA Spa which gathers Associations and Companies that make products using recovered materials participate. The Regulations have been drawn up as part of an open process shared between Companies belonging to the sector, Institutions and key stakeholders. The certification is independent and open to any interested Company that meets the requirements. The certification scheme is recognised by ACCREDIA; it complies with EU regulations on “Circular Economy” and the Italian regulations in force on Green Public Procurement (GPP). The Regulations are reviewed at least once a year in order to adapt them to the market requirements and rules. Any qualified and interested party may participate in the review process.
www.remadeinitaly.it

Associazione ReMade in Italy

via Timavo, 34 - 20124 Milano (MI) | info@remadeinitaly.it

© Copyright 2020 - Remade in Italy® a registered trademark – All rights reserved

1 . AIMS AND PURPOSES	3
2 . TERMS, DEFINITIONS AND ABBREVIATIONS	3
3 . REGULATORY FRAMEWORK OF REFERENCE	5
4 . ACCREDITATION PROCESS	6
4.1 GENERAL QUALIFICATION REQUIREMENTS OF THE ACCREDITATION BODY	6
4.2 PROCESS OF RECOGNITION AND ACCREDITATION OF CONFORMITY ASSESSMENT BODIES	6
4.2.1 RECOGNITION OF CONFORMITY ASSESSMENT BODIES	7
5. PROCESS OF ISSUING, MAINTAINING, EXTENDING, SUSPENDING AND REVOKING THE CERTIFICATION	7
5.1 CERTIFICATION PROCEDURE	7
5.2 CONDITIONS AND PROCEDURES FOR ISSUING, MAINTAINING, EXTENDING, SUSPENDING AND REVOKING CERTIFICATION	8
6. PROCEDURE FOR THE ISSUE OF THE TRADEMARK	8
6.1 INFORMATION SHEET	8
6.2 AUDITOR	8
6.3 PROCEDURE FOR CARRYING OUT AUDITS	9
6.4 NON-COMPLIANCE AND AUDIT REPORT	9
7. REVOCATION AND SUSPENSION OF REMADE IN ITALY RECOGNITION	10
7.1 REVOCATION OF RECOGNITION	10
7.2 SUSPENSION OF RECOGNITION	10
7.3 COMMUNICATIONS BETWEEN REMADE IN ITALY AND THE ACCREDITATION BODY	11

1. AIMS AND PURPOSES

The purpose of these Technical Regulations is to define the procedure and the requirements for the recognition of Conformity Assessment Bodies (CABs) by ReMade in Italy®, as well as the rules for their accreditation by Accredia.

The qualifying aspect of the ReMade in Italy certification is the preparation of a model of “traceability” of material flows in the production process, aiming therefore at the maximum transparency of the operations carried out. It is an effective tool to respond to the growing attention paid to recycling and “renewed materials” built around the recent global model of sustainable development known as “Circular Economy”, increasingly attentive end consumers and Public Administrations. In this respect, the Public Procurement Code (Legislative Decree 50/2016) makes “Green Public Procurement” compulsory, i.e. the integration of minimum environmental criteria (so-called CAM, the first of which is recycling) in public procurement, tested during the tender through the possession of accredited certifications, such as ReMade in Italy. ReMade in Italy is a scheme recognised by Accredia, developed in an open and widely participatory process which involved Companies belonging to the sector, within the owing association with the same name, founded by a number of competent Institutions, including the Chamber of Commerce of Milan and Conai (Italian Packaging Consortium).

The prerequisite of ReMade in Italy certification is the compliance with the applicable mandatory regulations, which are therefore not subject to verification.

2 . TERMS, DEFINITIONS AND ABBREVIATIONS

In accordance with the terminology used in this document, the definitions provided in UNI EN ISO 9000:2005, UNI EN ISO 19011:2012, UNI CEI EN ISO/IEC 17065:2012 apply, with particular reference to the following definitions.

Audit: a systematic, independent and documented process for obtaining audit evidence and assessing it objectively to determine the extent to which the audit criteria have been met. [ISO 19011:2012, definition 3.1]

Auditor: a qualified assessor who is competent to audit operators and subcontractors under the ReMade in Italy® supply chain.

Organisation: a set of people and means, with defined responsibilities, authorities and interrelationships.

Note 1: the set of responsibilities, authorities and interrelationships is generally ordered.

Note 2: the organisation can be public or private.

[ISO 9000:2005, definition 3.3.1]

Client: Organisation that requests the audit activity to certify the production of a product with certain specifications within the ReMade in Italy® supply chain.

Subcontractor: organisation that operates under subcontract on behalf of an operator within the supply chain.

Non-compliance: deviation of the product from the specified requirements, or the absence of, or failure to implement and maintain one or more necessary elements of the management system provided for in these regulations.

Other definitions

Product: it is the good subject to “ReMade in Italy®” certification, whose components are made in whole, or in part, of recycled material. See also point 6 of “TR ReMade in Italy_Producers”.

Note 1: the certified product can be a material, a semi-finished or final product.

Note 2: a product that can be certified according to these regulations: it is a good in which at least the 5% of its weight

is made of recycled material.

Note 3: packaging used to contain and protect certain goods, to allow their handling and delivery from the producer to the consumer or user, and to ensure their presentation, as well as disposable items used for the same purpose, are not part of the product; however, the packaging may itself be a product.

Traceability: a set of operations through which it is possible to check the path of materials, semi-finished products and products within the “ReMade in Italy®” production and distribution chain, starting from the assessment of the origin of input raw materials, to the output of certified products.

Waste: any substance or object which the holder discards, intends to discard or is required to discard. [Legislative Decree 152/2006, Article 183, paragraph 1, letter a)].

The qualification of waste entails the implementation of the regulatory provisions contained in Part IV of Legislative Decree 152/2006, including, but not limited to, those pertaining to all aspects of its qualification (assignment of the EWC code), transport (identification forms and loading/unloading registers and/or Sistri), authorised management.

Recycling: any recovery operation through which waste is processed to obtain products, materials or substances to be used for its original function or for other purposes. It includes the processing of organic material but does not include energy recovery or reprocessing into materials to be used as fuels or for backfilling operations. [Legislative Decree 152/2006, Article 183, paragraph 1, letter u)]

Reuse: any operation by which products or components that are not waste are used again for the same purpose for which they were conceived. [Legislative Decree 152/2006, Article 183, paragraph 1, letter r)]. The products of reuse are excluded from the scope of ReMade in Italy certification, in accordance with the regulations in force.

Recycled material: material obtained from the treatment and/or transformation of waste, whether of domestic, commercial or industrial origin, to be transformed into a final product or a component to be incorporated into a product. The reuse of waste and materials generated in a manufacturing process that can be reused within the same process that generated them is excluded.

Content of recycled material: proportion, in mass, of recycled material in a material, semi-finished or final product.

By-products: it is a by-product and not a waste any substance or object that meets all the following conditions:

- a) it is generated by a production process, of which it is an integral part, and whose primary purpose is not its production;
- b) it is certain that it will be used during the same or a subsequent production process, by the producer or a third party;
- c) it can be used directly without any further processing other than normal industrial practice;
- d) further use is legal and will not lead to adverse environmental or human health effects. [Legislative Decree 152/2006, Article 184-bis]

Product category: one or more group(s) of goods having the same function in terms of use or in terms of functional characteristics with respect to the methods of use. A product category may have subcategories that define its functions or methods of use in a more precise way than the general product category.

Class (or family) of products: a set of products manufactured using the same recycling technology.

Green Public Procurement: the approach according to which Public Administrations implement environmental criteria in all phases of the purchasing process, encouraging the diffusion of environmental technologies and the development of environmentally valid products, through the research and the choice of results and solutions that have the least possible impact on the environment throughout the entire life cycle.

It is a voluntary environmental policy instrument that aims to encourage the development of a market of products and services with reduced environmental impact by means of public demand. In Italy, GPP has been made mandatory by the Public Procurement Code (Legislative Decree 50/2016, Article 34), within which environmental product certifications with high reliability requirements are recognised as a means of proof.

Abbreviations

For the purposes of these Regulations, the following abbreviations shall apply.

RMI: ReMade in Italy

“TR RMI Producers”: ReMade in Italy Technical Regulations “Requirements for ReMade in Italy certification” (in the latest updated version, as published on www.remadeinitaly.it).

“TR RMI CABs”: ReMade in Italy Technical Regulations “Requirements for the recognition of Conformity Assessment Bodies and their accreditation for the purposes of ReMade in Italy certification” (in the latest updated version, as published on www.remadeinitaly.it).

“TR RMI Trademarks”: ReMade in Italy Technical Regulations “Regulations for the use of ReMade in Italy logos and trademarks” (in the latest updated version, as published on www.remadeinitaly.it).

CAB: Conformity Assessment Body

GPP: Green Public Procurement

CAM: Minimum Environmental Criteria

3 . REGULATORY FRAMEWORK OF REFERENCE

These Technical Regulations are part of the regulatory framework in force (of international, EU, national and regional source) consisting of the rules on:

- protection of the environment and waste management (in particular, Legislative Decree 152/2006, Part IV);
- procurement legislation, with special emphasis on the integration of environmental criteria into public procurement, so-called “Green Public Procurement” (Legislative Decree 50/2016, among others, in particular, see Articles 34 and 69);
- technical regulations on environmental labels, environmental management systems and product certifications.

Below are the main regulatory references on which these Regulations are based:

- UNI CEI EN ISO/IEC 17065:2012 “Conformity assessment – Requirements for bodies certifying products, processes and services”
- ISO 19011:2012 “Guidelines for quality and/or environmental management systems auditing”
- ISO 9001:2015 “Quality management systems”
- ISO 14001:2015 “Environmental management systems”
- ISO/IEC 14021:1999 “Environmental labels and declarations. Self-declared environmental claims”

- Legislative Decree no. 50 of 18 April 2016, “Implementation of Directives 2014/23/EU, 2014/24/EU and 2014/25/EU on the award of concession contracts, on public procurement and procurement procedures of entities operating in the water, energy, transport and postal services sectors, as well as for the reorganization of the current regulations on public works contracts, public service contracts and public supply contracts”.
- Ministerial Decree of 11 April 2008 “Action Plan for sustainable consumption in the Public Administration (PAN GPP)”, updated with Ministerial Decree of 10 April 2013.

- Minimum environmental criteria (in Italian, “CAM”) implemented by decrees of the Ministry of Environment and published on <http://www.minambiente.it/pagina/i-criteri-ambientali-minimi>.
- ReMade in Italy Technical Regulations “Requirements for ReMade in Italy certification” (in the latest updated version, as published on www.remadeinitaly.it).
- ReMade in Italy Technical Regulations “Regulations for the use of ReMade in Italy logos and trademarks” (in the latest updated version, as published on www.remadeinitaly.it).

4 . ACCREDITATION PROCESS

According to the provisions of Regulation (EC) no. 765/2008, the activity of a National Accreditation Body of another European Community country, which operates in accordance with ISO/IEC 17011 and is a signatory to the EA-IAF/MLA multilateral agreements for the field of accreditation of interest, is to be considered equivalent to that carried out by the National Accreditation Body Accredia within the terms provided for by the Regulation itself.

4.1 GENERAL QUALIFICATION REQUIREMENTS OF THE ACCREDITATION BODY

The accreditation standard is UNI CEI EN ISO/IEC 17065:2012.

Conformity Assessment Bodies (CABs) must be recognised by ReMade in Italy according to the procedures described in this document and such recognition is a necessary condition for accreditation by an Accreditation Body.

The certifications will be valid for the purpose of issuing the ReMade in Italy trademark only if they are issued by CABs accredited for the ReMade in Italy scheme and recognised by ReMade in Italy.

The list of ReMade in Italy recognised CABs (also provisionally recognised) is published on the Association’s website.

During the accreditation cycle, the Accreditation Body will monitor and support on site, on an annual basis, the activity of the CABs that have joined the ReMade in Italy circuit.

On the Accreditation Body’s website there is a section listing the accredited CABs and those that are under accreditation for the issue of ReMade in Italy certification.

4.2 PROCESS OF RECOGNITION AND ACCREDITATION OF CONFORMITY ASSESSMENT BODIES

The recognition and accreditation process follows the following steps:

- provisional recognition of the CAB by ReMade in Italy;
- start of the certification activity by the CAB;
- start of the accreditation procedure of the CAB by an Accreditation Body;
- obtaining accreditation from the Accreditation Body;
- final recognition of the CAB by ReMade in Italy.

4.2.1 Recognition of Conformity Assessment Bodies

The CAB that intends to start certification activities in accordance with these Regulations must submit an application to ReMade in Italy by filling in and sending the appropriate forms published on the Association's website.

Conditions for the 1-year recognition are:

- the possession of a valid accreditation issued:
 - by an Accreditation Body that is a signatory to the EA/MLA agreements for certification activities against the 17065:2012 standard, or against the PEFC (Chain of Custody) standard; or,
 - by an ASI Body for certification activities against the FSC (Chain of Custody) standard.
- to have entered into a specific contract with ReMade in Italy, with definition of reciprocal charges and responsibilities, after assessment of experience and professionalism in the specific field of certification.

Following provisional recognition, the CAB may begin the activity for the issue of ReMade in Italy certification with the issue of provisional certificates of compliance with the Regulations. These provisional certificates must bear the same expiry date as the provisional recognition.

After obtaining the accreditation, the CAB is included, by ReMade in Italy, in the list of definitively recognised CABs. The CAB loss or failure to obtain accreditation by the deadline for provisional recognition entails the cancellation from the ReMade in Italy lists and the prohibition to continue the certification activity.

5. PROCESS OF ISSUING, MAINTAINING, EXTENDING, SUSPENDING AND REVOKING THE CERTIFICATION

The process of issuing, maintaining, extending, suspending and revoking certification meets the requirements of UNI CEI EN ISO/IEC 17065:2012 standard (and subsequent amendments).

5.1 CERTIFICATION PROCEDURE

The procedure for the issue of ReMade in Italy certification includes the following steps:

- a) submission of the application for certification by the Organisation to the CAB;
- b) review of the application for certification;
- c) planning of assessment activities;
- d) assessment of compliance with "TR RMI Producers" by the CAB;
- e) review of all information and results concerning the assessment;
- f) decision on the issue of ReMade certification in Italy;
- g) in case of positive outcome, issue of the certificate with assignment of the ReMade in Italy class (see "TR RMI Trade-marks", point 4.2);
- h) assessment of continued compliance with these regulations.

The duration of the field audit is that foreseen by "TR RMI Producers" (point 6). The certificate issued is valid for three years and must be supervised at least once a year.

The contents of the certificate must be aligned with the provisions of UNI CEI EN ISO/IEC 17065:2012 standard. The certificate must also state the class to which each product under assessment belongs, based on the percentage of recycled material contained.

5.2 CONDITIONS AND PROCEDURES FOR ISSUING, MAINTAINING, EXTENDING, SUSPENDING AND REVOKING CERTIFICATION

Compliance with “TR RMI Producers” is a condition for the issue, maintenance and extension of the certification, in particular as regards the absence of non-conformities relating to the traceability of material and related declarations. The application for certification of new products, or new production sites, is a necessary condition for the extension of the certificate (field audit or document audit only).

Suspension or revocation may take place provided that there are non-conformities with “TR RMI Producers” such as to be a source of unreliability with respect to the product declarations.

The CAB must establish specific procedures for the issue, maintenance, extension, suspension and revocation of certification, as well as for the management of the various types of audit (set out in point 6.4).

6. REQUIREMENTS FOR CONFORMITY ASSESSMENT BODIES

6.1 INFORMATION SHEET

Following receipt of an application for certification from an Organisation, the CABs must prepare and send to ReMade in Italy Association an information sheet, containing information about the company, the product audited, by filling in the appropriate forms published on the Association’s website.

6.2 AUDITOR

Audits according to this scheme must be carried out by qualified ReMade in Italy auditors registered in the relevant register.

The qualification requirements are:

- to have a RGVI qualification issued by a body accredited against PEFC (Chain of Custody), FSC (Chain of Custody) or ISO 9001, ISO 14001 or EMAS standards and have specific skills and training for the types subject to audit, or be qualified for product certifications recognised by ReMade in Italy;
- specific work experience (also as an auditor or consultant) of at least one year in activities related to the production process being audited, or activities related to waste management and recycling processes;
- attendance, with passing of the relevant examination, of a qualification course recognised by ReMade in Italy.

In order to maintain the qualification, auditors must carry out at least two audits on product certification schemes, of which at least one on the ReMade in Italy scheme, within 12 months.

Each CAB is responsible for the qualification of its auditors and will have to re-evaluate annually whether they are still able to carry out ReMade in Italy audits, according to training and refresher programmes recognised by ReMade in Italy. In the case of substantial changes to “TR RMI Producers”, ReMade in Italy may assess the need for its qualified auditors to undergo a refresher course, with a final examination.

6.3 PROCEDURE FOR CARRYING OUT AUDITS

The audits are carried out according to the indications of the UNI EN ISO 19011:2012 standard, and the indications given in “TR RMI Producers”.

In order to provide evidence of the compliance (or not) of the activities carried out by the company to meet the requirements set out in “TR RMI Producers”, the CAB must prepare a specific feedback list or equivalent document to be used in audits.

6.4 NON-COMPLIANCE AND AUDIT REPORT

The audit results and audit reports must be drawn up according to the indications of the UNI EN ISO 19011:2012 standard and must guarantee that the information is complete for the issue of the certification.

The minimum contents of the audit report are those indicated in point 6.5.1 of UNI EN ISO 19011:2012, letters a) - i), the evidence of the check of all points of “TR RMI Producers” in addition to:

- record how the certified company handles the complaints received;
- assessment of the use of the ReMade in Italy trademark, in accordance with the provisions of “TR RMI Trademarks”;
- need to confirm entry data for the definition of contractual conditions with operators (e.g. number of certified products, subcontractors, validity of other certifications...);
- any changes to the certified product or process;
- evidence that a mass balance was carried out;
- evidence that a traceability test was carried out;
- confirmation that the operator’s methods of carrying out mass balances and traceability tests are reliable.

If there is a “TR RMI Producers” requirement that is partially described/implemented and with little influence on product certification, this will result in minor non-compliance.

On the other hand, there may be major non-compliance if there is a “TR RMI Producers” requirement which is not described/implemented that jeopardises the validity of the product certification (e.g. non-compliance with the traceability of the material).

In any case, the CAB must verify that the company has prepared an effective corrective action to resolve the cause of the non-compliance regardless of its degree.

Major non-compliance shall be resolved before certification is issued.

The Conformity Assessment Body may also indicate recommendations for improvement, which do not affect the compliance with “TR RMI Producers”, but which require the Organisation to assess if they are acceptable.

6.5 DECISION MAKER

The competence of the Decision Maker is the same as for auditors. The independence of the decision making process with respect to the compliance assessment must be guaranteed.

Annual retraining is not necessary.

6.6 ROYALTIES

The CAB is required to pay the royalties to ReMade in Italy, resulting from an amount (hereinafter referred to as "FEE", the amount of which is fixed at the signing of the contract referred to in point 4.2.1 above) to be multiplied by the number of days of audit (field+document), as per Table 2 in point 6, "TRRMI Producers", to which a FEE must be added for each applicant Organisation.

Royalties = FEE + [FEE x (field audit duration + document analysis duration)].

7. REVOCATION AND SUSPENSION OF REMADE IN ITALY RECOGNITION

ReMade in Italy reserves the right to carry out inspections on producers and companies using ReMade in Italy certified products both in order to monitor the market and to address any complaints and reports.

If, during the inspections carried out by ReMade in Italy, serious non-compliance is found, that is due to also a lack of control by the CAB, ReMade in Italy will ask the CAB to take immediate corrective action, reserving the right to suspend or revoke recognition.

7.1 REVOCATION OF RECOGNITION

The ReMade in Italy recognition is revoked:

- a) if the Accreditation Body revokes the accreditation to the CAB;
- b) if the Accreditation Body permanently reduces the purpose of accreditation for the ReMade in Italy scheme;
- c) if six months have elapsed since the suspension referred to in requirement 7.2 and the CAB has not paid the royalties or participated in any training activities required by ReMade in Italy;
- d) if the CAB has not resolved the causes that gave rise to a suspension of accreditation.

Revocation of the recognition entails deletion from the list of CABs recognised for the issue of ReMade in Italy certification, published on the Association's website as indicated in point 4.1 above.

7.2 SUSPENSION OF RECOGNITION

ReMade in Italy recognition is suspended for a maximum of six months:

- a) if the CAB is in default with the payment of the royalties;
- b) if the Accreditation Body temporarily reduces the purpose of accreditation for the ReMade in Italy scheme;
- c) if the CAB is suspended by the Accreditation Body.

The suspension of recognition entails the inclusion of the CAB in the list of suspended CABs published on the Association's website as indicated in point 4.1 above and prevents the issue of new ReMade in Italy certifications, limiting the activity of the CAB to the maintenance of the certifications already issued.

7.3 COMMUNICATIONS BETWEEN REMADE IN ITALY AND THE ACCREDITATION BODY

With regard to activities concerning measures taken against Conformity Assessment Bodies, having an effect on the status of accreditation or recognition, and in order to ensure that their decisions are consistent, ReMade in Italy and the Accreditation Body shall communicate, within 15 days from the date of their decision, in writing and in the agreed manner, the decisions taken.

ReMade in Italy may request the Accreditation Body, where it deems it appropriate, a copy of the results of the assessment of the Conformity Assessment Bodies.