



REMADE® TECHNICAL REGULATIONS

Requirements for the recognition of Conformity Assessment Bodies and their accreditation for the purposes of REMADE® certification

CERTIFICATION SCHEME OF A PRODUCT UNDER ACCREDITATION

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REMADE® is a certification scheme recognised by ACCREDIA (Italian Accreditation Body), developed in an open and widely participatory process of the Companies belonging to the sector, within the owner association of the same name, founded by Institutions and Subjects competent in the field of recycling and Circular Economy, among which CONAI (Italian Packaging Consortium).

The certification allows a company to communicate environmental information on the recycled content of its product and is compliant with regulations on Green Public Procurement and on tax incentives (e.g., plastic tax) aimed at products obtained from recycling. The certification allows consumers to obtain reliable information on the origin and type of material obtained from recycling. REMADE® is a certification, it is independent and open to any interested Company that meets the requirements.

The Regulations are subject to periodic review, in order to adapt them to legislation and market requirement. Any qualified and interested party may participate in the review process.

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TABLE OF CONTENTS

1. PURPOSE AND SCOPE	5
2. ACCREDITATION PROCESS.....	6
2.1 GENERAL QUALIFICATION REQUIREMENTS OF THE ACCREDITATION BODY.....	6
2.2 PROCESS OF RECOGNITION AND ACCREDITATION OF CONFORMITY ASSESSMENT BODIES.....	6
2.2.1 Recognition of Conformity Assessment Bodies	6
3. PROCESS OF ISSUING, MAINTAINING, EXTENDING, SUSPENDING AND REVOKING THE CERTIFICATION	7
3.1 CERTIFICATION PROCEDURE.....	7
3.2 CONDITIONS AND PROCEDURES FOR ISSUING, MAINTAINING, EXTENDING, SUSPENDING AND REVOKING CERTIFICATION	7
4. REQUIREMENTS FOR CONFORMITY ASSESSMENT BODIES.....	7
4.1 INFORMATION SHEET	7
4.2 AUDITOR	7
4.3 PROCEDURE FOR CARRYING OUT AUDITS.....	8
4.4 NON-COMPLIANCE AND AUDIT REPORT	8
4.5 DECISION MAKER	8
4.6 ROYALTIES.....	8
5. REVOCATION AND SUSPENSION OF REMADE RECOGNITION	9
5.1 REVOCATION OF RECOGNITION	9
5.2 SUSPENSION OF RECOGNITION.....	9
5.3 COMMUNICATIONS BETWEEN REMADE AND THE ACCREDITATION BODY	9

1. PURPOSE AND SCOPE

The purpose of these Technical Regulations is to define the procedure and the requirements for the recognition of Conformity Assessment Bodies (CABs) by REMADE, as well as the rules for their accreditation by ACCREDIA.

The focus of the REMADE certification is the preparation of a model for the traceability of material flows in the production process and the transparency of the operations carried out and the relevant documentation. It is an effective tool to respond to the growing attention paid to materials obtained from recycling, recovery and by-products built around the recent global model of sustainable development of the Circular Economy, characterised by maintaining, for as long as possible, the value of products, materials and resources in the system, which are returned in the product cycle at the end of their use, so that the generation of waste is reduced to a minimum, to help develop a sustainable, low-carbon, resource-efficient and competitive economy.

In addition, products made with materials obtained from recycling, recovery and by-products are increasingly required by public administrations. The European provisions on Green Public Procurement, adopted by several Member States and mandatory in some of them (e.g., Italy), have spread the introduction of Minimum Environmental Criteria (in Italian, “CAM”) in public tenders, issued by the competent national authorities (e.g., in Italy CAM are adopted by decree of the Ministry of Environment for the different categories of products and services). The REMADE product certification is a means of proof of the content of recycled, recovered material and by-products and is accepted at the tender and at the award stage, in accordance with the provisions of the public procurement legislation and the CAM.

The provisions below apply only to the possibility of including materials qualified as recycled, recovered and by-products for the purposes of the issue of REMADE® certification and do not in any way relieve the declarant from the mandatory requirements and consequent responsibilities as set out in the regulations in force.

2. ACCREDITATION PROCESS

According to the provisions of Regulation (EC) no. 765/2008, the activity of a National Accreditation Body of another European Community country, which operates in accordance with ISO/IEC 17011 and is a signatory to the EA-IAF/MLA multilateral agreements for the field of accreditation of interest, is to be considered equivalent to that carried out by the National Accreditation Body Accredia within the terms provided for by the Regulation itself.

2.1 General qualification requirements of the accreditation body

The accreditation standard is UNI CEI EN ISO/IEC 17065:2012.

Conformity Assessment Bodies (CABs) must be recognised by REMADE organisation according to the procedures described in this document and such recognition is a necessary condition for accreditation by an Accreditation Body.

The certifications will be valid for the purpose of issuing the REMADE trademark (or the Remade in Italy trademark) only if they are issued by CABs accredited for the REMADE scheme and recognised by REMADE organisation.

The list of REMADE recognised CABs (also provisionally recognised) is published on the organisation's website.

The Accreditation Body will monitor on site, on an annual basis, and support, during the accreditation cycle, the activity of the CABs that have joined the REMADE circuit.

On the Accreditation Body's website there is a section listing the accredited CABs and those that are under accreditation for the issue REMADE certification.

2.2 Process of recognition and accreditation of conformity assessment bodies

The recognition and accreditation process follows the following steps:

- provisional recognition of the CAB by REMADE organisation;
- start of the certification activity by the CAB;
- start of the accreditation procedure of the CAB by an Accreditation Body;
- obtaining accreditation from the Accreditation Body;
- final recognition of the CAB by REMADE organisation.

2.2.1 Recognition of Conformity Assessment Bodies

The CAB that intends to start certification activities in accordance with these Regulations must submit an application to REMADE organisation by filling in and sending the appropriate forms published on the organisation's website. Conditions for the 1-year recognition are:

- the possession of a valid accreditation issued:
 - by an Accreditation Body that is a signatory to the EA/MLA agreements for certification activities against the 17065: 2012 standard, or against the PEFC (Chain of Custody) standard; or,
 - by an ASI Body for certification activities against the FSC (Chain of Custody) standard.
- to have entered into a specific contract with REMADE organisation, with definition of reciprocal charges and responsibilities, after assessment of experience and professionalism in the specific field of certification.

Following provisional recognition, the CAB may begin the activity for the issue of REMADE certification with the issue of provisional certificates of compliance with the Regulations. These provisional certificates must bear the same expiry date as the provisional recognition.

Obtaining the accreditation of the CAB entails its inclusion, by REMADE organisation, in the list of definitively recognised CABs.

The CAB loss or failure to obtain accreditation, by the deadline for provisional recognition, entails the cancellation from the REMADE lists and the prohibition to continue the certification activity.

3. PROCESS FOR ISSUING, MAINTAINING, EXTENDING, SUSPENDING AND REVOKING THE CERTIFICATION

The process of issuing, maintaining, extending, suspending and revoking certification meets the requirements of UNI CEI EN ISO/IEC 17065:2012 standard (and subsequent amendments).

3.1 Certification procedure

The procedure for the issue of REMADE® certification is carried out by the CAB accredited and recognised by REMADE®, or provisionally recognised by REMADE®, and includes the following steps:

- a) submission of the application for certification to the CAB, by the applicant Organisation;
- b) review of the application for certification;
- c) planning of assessment activities;
- d) assessment of compliance with these Regulations, including verification of the quantification of the content of recycled, recovered material and by-product used, carried out by the CAB by means of analysis of the documentation submitted and field audits;
- e) review of all information and results concerning the assessment;
- f) decision on the issue of REMADE® certification;
- g) in the event of a positive outcome, issue of the certificate with assignment of the REMADE® class (see REMADE® TR Trademarks);
- h) assessment of continued compliance with these Regulations.

The duration of the field audit is that foreseen by “REMADE TR Producers” (point 6). The certificate issued is valid for three years and must be supervised at least once a year.

The contents of the certificate must be aligned with the provisions of UNI CEI EN ISO/IEC 17065:2012 standard. The certificate shall display the REMADE logo.

The certificate must also state the class to which each product under assessment belongs, based on the percentage of recycled, recovered material and by-products contained.

3.2 Conditions and procedures for issuing, maintaining, extending, suspending and revoking certification

Compliance with “REMADE TR Producers” is a condition for the issue, maintenance and extension of the certification, in particular as regards the absence of non-conformities relating to the traceability of material and related declarations.

The application for certification of new products, or new production sites, is a necessary condition for determining the modalities of extension of the certificate (field audit or document audit only).

Suspension or revocation may take place provided that there are non-conformities with “REMADE TR Producers” such as to be a source of unreliability with respect to the product declarations.

The CAB must establish specific procedures for the issue, maintenance, extension, suspension and revocation of certification, as well as for the management of the various types of audits (set out in point 6.4).

4. REQUIREMENTS FOR CONFORMITY ASSESSMENT BODIES

4.1 Information sheet

Following receipt of an application for certification from an Organisation, the CABs must prepare and send to REMADE® organisation an information sheet containing information about the company, the product audited, by filling in the appropriate forms published on the organisation’s website.

4.2 Auditor

Audits according to this scheme must be carried out by qualified REMADE auditors registered in the relevant register.

The qualification requirements are:

- to have a RGVI qualification issued by a body accredited against PEFC (Chain of Custody), FSC (Chain of Custody) or ISO 9001, ISO 14001 or EMAS standards and have specific skills and training for the types subject to audit, or be qualified for product certifications recognised by REMADE;
- specific work experience (also as an auditor or consultant) of at least one year in activities related to the production process being audited, or activities related to waste management and recycling processes;
- attendance, with passing of the relevant exam, of a qualification course recognised by REMADE.

In order to maintain the qualification, auditors must carry out at least two audits on product certification schemes, of which at least one on the REMADE® scheme, within 24 months.

Each CAB is responsible for the qualification of its auditors and will have to re-evaluate annually whether they are still able to carry out REMADE® audits, according to training and refresher programmes recognised by REMADE organisation.

In the case of substantial changes to “RMI TR Producers”, REMADE organisation may assess the need for its qualified auditors to undergo a refresher course, with a final exam.

4.3 Procedure for carrying out audits

The audits are carried out according to the indications of the UNI EN ISO 19011:2012 standard, and the indications given in “REMADE TR Producers”.

In order to provide evidence of the compliance (or not) of the activities carried out by the company to meet the requirements set out in “REMADE TR Producers”, the CAB must prepare a specific feedback list or equivalent document to be used in audits.

4.4 Non-compliance and audit report

The audit results and audit reports must be drawn up according to the indications of the UNI EN ISO 19011:2012 standard and must guarantee that the information is complete for the issue of the certification.

The minimum contents of the audit report are those indicated in point 6.5.1 of UNI EN ISO 19011:2012, letters a) - i), the evidence of the check of all points of “REMADE TR Producers” in addition to:

- record how the certified company handles the complaints received;
- verification of the use of “REMADE” and “REMADE IN ITALY” trademarks, in compliance with the provisions of the “REMADE TR Trademarks” and “REMADE IN ITALY TR Trademarks”
- need to confirm entry data for the definition of contractual conditions with operators (e.g., number of certified products, subcontractors, validity of other certifications...);
- any changes to the certified product or process;
- evidence that a mass balance was carried out;
- evidence that a traceability test was carried out;
- confirmation that the operator’s methods of carrying out mass balances and traceability tests are reliable.

If there is a “REMADE TR Producers” requirement that is partially described/implemented and with little influence on product certification, this will result in minor non-compliance.

On the other hand, there may be major non-compliance if there is a “REMADE TR Producers” requirement which is not described/implemented that jeopardises the validity of the product certification (e.g., non-compliance with the traceability of the material).

In any case, the CAB must verify that the company has prepared an effective corrective action to resolve the cause of the non-compliance regardless of its degree.

Major non-compliance shall be resolved before certification is issued.

The Conformity Assessment Body may also indicate recommendations for improvement, which do not affect the compliance with “REMADE TR Producers”, but which require the Organisation to assess if they are acceptable.

4.5 Decision Maker

The competence of the Decision Maker is the same as for auditors. The independence of the decision-making process with respect to the compliance assessment must be guaranteed.

4.6 Royalties

The CAB is required to pay the royalties to REMADE organisation, resulting from an amount (hereinafter referred to as “FEE”, the amount of which is fixed at the signing of the contract referred to in point 4.2.1 above) to be multiplied by the number of days of audit (field + document), as per Table 2 in point 6, “REMADE TR

Producers”, to which a FEE must be added for each applicant Organisation.

Royalties = FEE + [FEE x (field audit duration + document analysis duration)].

5. REMADE REVOCATION AND SUSPENSION OF REMADE RECOGNITION

REMADE organisation reserves the right to carry out inspections on producing companies and companies using REMADE certified products both in order to monitor the market and to address any complaints and reports.

If, during the inspections carried out by REMADE, serious non-compliance is found, that is due to also a lack of control by the CAB, REMADE will ask the CAB to take immediate corrective actions, reserving the right to suspend or revoke recognition.

5.1 Revocation of recognition

The REMADE recognition is revoked:

- a) if the Accreditation Body revokes the accreditation to the CAB;
- b) if the Accreditation Body permanently reduces the purpose of accreditation for the REMADE scheme;
- c) if six months have elapsed since the suspension referred to in requirement 5.2 and the CAB has not paid the royalties or participated in any training activities required by REMADE;
- d) if the CAB has not resolved the causes that gave rise to a suspension of accreditation.

Revocation of the recognition entails deletion from the list of CABs recognised for the issue of REMADE certification, published on the organisation’s website as indicated in point 2.1 above.

5.2 Suspension of recognition

REMADE recognition is suspended for a maximum of six months:

- a) if the CAB is in default with the payment of the royalties;
- b) if the Accreditation Body temporarily reduces the purpose of accreditation for the ReMade in Italy scheme;
- c) if the CAB is suspended by the Accreditation Body.

The suspension of recognition entails the inclusion of the CAB in the list of suspended CABs published on the organisation’s website and prevents the issue of new REMADE certifications, limiting the activity of the CAB to the maintenance of the certifications already issued.

5.3 Communications between REMADE and the Accreditation Body

With regard to activities concerning measures taken against Conformity Assessment Bodies, having an effect on the status of accreditation or recognition, and in order to ensure that their decisions are consistent, REMADE organisation and the Accreditation Body shall communicate, within 15 days from the date of their decision, in writing and in the agreed manner, the decisions taken.

REMADE may request the Accreditation Body, where it deems it appropriate, a copy of the results of the assessment of the Conformity Assessment Bodies.